

राष्ट्रीय जैविक संस्थान

स्वास्थ्य एवं परिवार कल्याण मंत्रालय

भारत सरकार

ए-32, सेक्टर-62, नोएडा - 201309

उत्तर प्रदेश, भारत



NATIONAL INSTITUTE OF BIOLOGICALS

Ministry of Health & Family Welfare

Government of India

A-32, Sector-62, NOIDA-201309

Uttar Pradesh, INDIA

Phone: 0120-2593600 Fax: 0120-2403014 Email: info@nib.gov.in Website: www.nib.gov.in

Date: 10.07.2026

CERTIFICATE

This is to certify that the National Institute of Biologicals (NIB), Noida is an autonomous body under the administrative control of the Ministry of Health & Family Welfare, Government of India. The Institute functions as a single organization and does not have any branch offices, regional offices, or sub-offices anywhere in the country.

Accordingly, the Institute does not have a transfer policy involving inter-office transfers. However, in accordance with administrative requirements, regular employees may be transferred from time to time between different Divisions, Laboratories, Units, or Sections within the Institute at Noida.

(Signature)
10.07.26

(W.Z. Quazi)

Deputy Director (Admin.)

Copy to:

1. IT Cell: for display on Institute's website

डबल्यू जेड काजी/W.Z. Quazi

उपनिदेशक (प्रशासन)/Deputy Director (Admin.)

राष्ट्रीय जैविक संस्थान

National Institute of Biologicals

(स्वास्थ्य एवं परिवार कल्याण मंत्रालय), भारत सरकार

(Ministry of Health & Family Welfare), Govt. of India

ए-32, सेक्टर-62, नोएडा (उ.प्र.)/A-32, Sec.-62, NOIDA-201309 (U.P.)

1.13 Transfer policy and transfer orders [F No. 1/6/2011- IR dt. 15.04.2013]

1.13.1 Transfer Policy and Transfer Orders [F No. 1/6/2011 – IR Dt. 15.4.2013]

TRANSFER POLICY:

<https://mospi.gov.in/sites/default/files/iss-circular/identification-of-sensitive-areas-or-posts12032024.pdf>

TRANSFER ORDERS:

As per attached Office Orders:



No.A.19-147/2022/NIB
NATIONAL INSTITUTE OF BIOLOGICALS
(Ministry of Health and Family Welfare)
Noida, U.P.

Dated: 27-12-2024

OFFICE ORDER: 147 /2024-25

It has been decided by the Competent Authority that the following official of the Institute is immediately transferred to the respective Division/ Section of the Institute as shown against their name: -

S.N.	Name & Designation	Transferred from	To
1.	Shri Tara Chand Scientist Grade-III	Blood Product Laboratory (BPL)	Biochemical Kit Laboratory

2. The above order comes into force with immediate effect.

W.Z. Quazi
27-12-24

(W.Z. Quazi)

Deputy Director (Admn.)

To,

Shri Tara Chand
Scientist Grade-III, NIB

Copy to:

- 1) PS to Director NIB
- 2) Deputy Director (Quality Control)
- 3) All Heads of Laboratories/ Administration/ Finance/ Procurement/
Engineering/ Training Units/ QMU/ SRRDU/ Animal Facility/ IT/HvPI
- 4) Office copy.
- 5) Notice Board



No.A.19-102/2012/NIB
NATIONAL INSTITUTE OF BIOLOGICALS
(Ministry of Health and Family Welfare)
Noida, U.P.

Dated: 06-12-2024

OFFICE ORDER: 131/2024-25

It has been decided by the Competent Authority that the following officials of the Institute are immediately transferred to the respective Division/ Section of the Institute as shown against their name: -

S.N.	Name & Designation	Transferred from	To
1.	Shri Pawan Kumar Sharma Administrative Assistant	Administration Division	Procurement Division
2.	Shri Prem Chand Gupta Assistant-I	Procurement Division	Administration Division

2. The above order comes in to force with immediate effect.

WZ
06.12.24

(W.Z. Quazi)

Deputy Director (Admn.)

To,

1. Shri Pawan Kumar Sharma
Administrative Assistant, NIB
2. Shri Prem Chand Gupta
Assistant-I, NIB

Copy to:

- 1) PS to Director NIB
- 2) Deputy Director (Quality Control)
- 3) All Heads of Laboratories/ Administration/ Finance/ Procurement/
Engineering/ Training Units/ QMU/ SRRDU/ Animal Facility/ IT/HvPI
- 4) Office copy.



No.A.19-102/2012/NIB
NATIONAL INSTITUTE OF BIOLOGICALS
(Ministry of Health and Family Welfare)
Noida, U.P.

Dated: 26-06-2024

OFFICE ORDER: 47/2024-25

It has been decided by the Competent Authority that the below official of the Institute is immediately transferred to the respective laboratory of the Institute as shown against their name: -

S.N.	Name & Designation	Transferred from	To
1.	Dr. Jyoti Sharma, Scientist Grade-III	Centralised Facility for Bioassay (CFB)	Therapeutic Antibodies Laboratory (TAL)

2. The above order comes in to force with immediate effect.

Waz
26.6.24

(W.Z. Quazi)

Deputy Director (Admn.)

To,

Dr. Jyoti Sharma,
Scientist Grade-III, NIB

Copy to:

- 1) PS to Director NIB
- 2) Deputy Director (Quality Control)
- 3) All Heads of Laboratories/ Administration/ Finance/ Procurement/
Engineering/ Training Units/ QMU/ SRRDU/ Animal Facility/ IT/HvPI
- 4) Office copy.



National Institute of Biologicals

(Ministry of Health & F.W. Govt. of India)

Noida (UP)

F.No.A.19-102/2012-NIB

Dated 27.05.2024

Office Order- 27 / 2024-25

The Competent Authority has decided that the following scientific/technical official of the Institute is immediately transferred to the respective Laboratory of the Institute as shown against her name:-

S.No.	Name & Designation	Transferred from	To
1.	Ms. Archana Sayal, Jr. Scientist	Vaccine & Antisera Laboratory	Blood Products Laboratory
2.	Dr. Md. Imran Laboratory Technician	Blood Products Laboratory	Therapeutic Antibodies Laboratory

2. This will come in force with immediate effect.

(U.N. Sharma)
Section Officer,

To,

Concern officials by name.

Copy to:-

1. PS to Director, NIB
2. All Heads of Laboratories/QMU/ Administration/ Finance/Procurement/IT
/Engineering/SRRD/HvPI
3. Notice Board/LED display.
4. Office Order File.



National Institute of Biologicals

(Ministry of Health & F.W. Govt. of India)

Noida (UP)

F.No.A.6-19/102/12/NIB

Dated 14.05.2024

Office Order-15 / 2024-25

The Competent Authority has decided that Dr. Md. Imran, Laboratory Technician who have re-join to this Institute from AIIMS Raebareli (UP) (under lien benefit) transfer to Blood Product Laboratory (BPL).

2. This will come in force with immediate effect.

W.Z. Quazi
14.05.24
(W.Z. Quazi)

Deputy Director (Admn.)

To,

Dr. Md. Imran,
Laboratory Technician
NIB, NOIDA (UP)

Copy to:-

1. PS to Director, NIB.
3. Dy. Director (QC)
2. All Laboratores/QMU/ Administration/Finance/Procurement/IT/Engineering.
3. Office Order file.



No.A.19-147/2022/NIB
NATIONAL INSTITUTE OF BIOLOGICALS
(Ministry of Health and Family Welfare)
Noida, U.P.

Dated: 21-11-2024

OFFICE ORDER: 119/2024-25

In supersession of earlier orders, it has been decided by the Competent Authority that the following officials of the Institute are immediately transferred to the respective Laboratory of the Institute as shown against their name: -

S.N.	Name & Designation	Transferred from	To
1.	Shri Anirban Mukherjee Junior Scientist	Blood Products Laboratory	Sterility Laboratory
2.	Shri Anoop Kumar Junior Scientist	Sterility Laboratory	Blood Products Laboratory

2. The above order comes in to force with immediate effect.

Waz
21-11-24

(W.Z. Quazi)
Deputy Director (Admn.)

To,

- Shri Anirban Mukherjee
Junior Scientist
- Shri Anoop Kumar
Junior Scientist

Copy to:

- 1) PS to Director NIB
- 2) Deputy Director (Quality Control)
- 3) Head, BPL
- 4) Head, Sterility Laboratory
- 5) Office copy.



No.A.19-147/2022/NIB
NATIONAL INSTITUTE OF BIOLOGICALS
(Ministry of Health and Family Welfare)
Noida, U.P.

Dated: 20-11-2024

OFFICE ORDER: 118/2024-25

It has been decided by the Competent Authority that Shri Anoop Kumar, Junior Scientist is immediately transferred from Sterility Laboratory to Blood Product Laboratory (BPL) of the Institute.

2. The above order comes into force with immediate effect.

W.Z. Quazi
20.11.24

(W.Z. Quazi)
Deputy Director (Admn.)

To,
Shri Anoop Kumar
Junior Scientist

Copy to:

- 1) PS to Director NIB
- 2) Deputy Director (Quality Control)
- 3) Head, Blood Product Laboratory
- 4) Head, Sterility Laboratory
- 5) Office copy.



No.A.19-102/2012/NIB

NATIONAL INSTITUTE OF BIOLOGICALS

(Ministry of Health and Family Welfare)

Noida, U.P.

Dated: 16-08-2024

OFFICE ORDER: 80/2024-25

It has been decided by the Competent Authority that the following officials of the Institute are immediately transferred to the respective Laboratory of the Institute as shown against their name: -

S.N.	Name & Designation	Transferred from	To
1.	Shri Anirban Mukherjee Junior Scientist	Sterility Laboratory	Blood Products Laboratory
2.	Shri Anoop Kumar Junior Scientist	Blood Products Laboratory	Sterility Laboratory

2. The above order comes in to force with immediate effect.

W.Z. Quazi
16.08.24
(W.Z. Quazi)

Deputy Director (Admn.)

To,

1. Shri Anirban Mukherjee
Junior Scientist
2. Shri Anoop Kumar
Junior Scientist

Copy to:

- 1) PS to Director NIB
- 2) Deputy Director (Quality Control)
- 3) All Heads of Laboratories/ Administration/ Finance/ Procurement/
Engineering/ Training Units/ QMU/ SRRDU/ Animal Facility/ IT/HvPI
- 4) Office copy.



No.A.19-102/2012/NIB
NATIONAL INSTITUTE OF BIOLOGICALS
(Ministry of Health and Family Welfare)
Noida, U.P.

Dated: 18-07-2024

OFFICE ORDER: 56/2024-25

It has been decided by the Competent Authority that the following officials of the Institute are immediately transferred to the respective Division/ Section of the Institute as shown against their name: -

S.N.	Name & Designation	Transferred from	To
1.	Shri Pradeep Kumar Mehta Administrative Assistant	Procurement Division	Administration Division
2.	Shri Prem Chand Gupta Assistant-I	Administration Division	Procurement Division

2. The above order comes in to force with immediate effect.

Wai
18.07.24
(W.Z. Quazi)

Deputy Director (Admn.)

To,

1. Shri Pradeep Kumar Mehta
Administrative Assistant, NIB
2. Shri Prem Chand Gupta
Assistant-I, NIB

Copy to:

- 1) PS to Director NIB
- 2) Deputy Director (Quality Control)
- 3) All Heads of Laboratories/ Administration/ Finance/ Procurement/ Engineering/ Training Units/ QMU/ SRRDU/ Animal Facility/ IT/HvPI
- 4) Office copy.